



Employment Application Form

Applicant Name

Position

Location

Please Complete and Return to:

Personnel Department
McKeevers Chemists
63-65 Thomas Street
Armagh
BT61 7QB

Tel: 02837518383 Fax: 02837526678

For official use only

Ref No:

Dec:

Date Rec:

Ref:

Int Det:

Start Date Confirmed:

Please complete this application form in block capitals using your own handwriting and black ink

1. PERSONAL INFORMATION

Surname Title

Forename(s)

.

Home Address

E-mail

Tel. No

Daytime Contact No

Do you have a current driving licence?

Do you have access to a car?

2. QUALIFICATIONS OBTAINED

Please give details of Secondary/Grammar School attended and qualifications

Dates Attended	Name of Institution(s)	Examinations Taken			
		Subject	Date	Level	Grade

3. FURTHER EDUCATION & PROFESSIONAL QUALIFICATIONS

Please give details of Colleges, Universities etc. attended

Name of Institution	Dates Attended	Course Taken	Qualification Obtained

4. EMPLOYMENT HISTORY

Please list previous employment starting with the most recent

Employer Name & Address	Job title and main duties	From	To	Reason for leaving	Salary

Pharmacy related employment

Employer Name & Address	Job title and main duties	From	To	Reason for leaving	Salary

5. PRACTICAL SKILLS

Summarise job skills acquired and any training received which would most suit you for this position

6. GENERAL

What are your main interests, sports and hobbies

7. HEALTH

If you have a disability please tell us about any adjustments we may need to make to assist you at interview?

8. ANY OTHER INFORMATION

Please use the space below if there is any information which you feel is relevant to your application

9. REFEREES

Please supply two referees who may be contacted to provide a reference

Experience

Character

Name

Name

Address

Address

Full Telephone Number

Full Telephone Number

Relationship to you

Relationship to you

10. AVAILABILITY

When would you be available for interview ?

If offered the job when could you start ?

Do you have any holiday commitments ?

11. CONVICTIONS

Are you facing any convictions? Yes / No

Have you received a caution in the last 5 years Yes / No

Have you been convicted of any criminal offences which are not yet spent under The Rehabilitation of Offenders Act, 1974 Yes / No

12. PREVIOUS APPLICATIONS

Have you applied for any position with McKeevers Chemists before? if yes please give details

13. PLEASE STATE HOW YOU BECAME AWARE OF THIS POSITION

14. DECLARATION

I confirm that the above information is correct and understand that misleading statements may be sufficient grounds for cancelling any agreements made. I also understand that questions left unanswered may be discussed at interviews arising from this application.

Signature:

Date:

In order to comply with Government Legislation designed to ensure Religious Equality of Opportunity in Employment, please indicate the community to which you belong by ticking the appropriate box below:

I am a member of the Protestant community

I am a member of the Roman Catholic community

I am a member of neither a Protestant nor a Roman Catholic community

This section will NOT be taken into account when a decision is made whether or not to offer you employment. It will be detached from your application, and will simply be used afterwards in order to gather statistical information. Thank you for your co-operation.

Ref. No.